

Dewsbury Town Board

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Wednesday 8 May 2024

Notice of Meeting

Dear Member

Dewsbury Town Board

The **Dewsbury Town Board** will meet in the **Council Chamber , Town Hall, Dewsbury** at **4.00 pm** on **Thursday 16 May 2024**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.



Keith Ramsay
Chair

The Dewsbury Town Board members are:-

Member	Responsible For:	
Keith Ramsay	Mid Yorkshire Hospitals NHS	Chair
Councillor Cathy Scott	Leader of the Council	Local Authority
Councillor Graham Turner	Cabinet Member - Finance and Regeneration	Local Authority
Mark Eastwood, MP	Member of Parliament	Central Government
Chief Supt Jim Griffiths	West Yorkshire Police	Central Government
Paul Burnett	Empire House – Targetfollow	Business Sector
Fara Butt	Shire Beds Ltd	Business Sector
Anis Dadu	Managing Partner, XYZ Law	Business Sector
Charlie Dunn	Director - Charles Neil Advisory Ltd	Business Sector
Natalie Liddle	Steering Group Member, The Arcade	Business Sector
Martin Walsh	Martin Walsh Associates	Business Sector
Sue Baker	Dewsbury Community Outreach	Community Sector
Sam Heaton	Charity Representative, Outlookers	Community Sector
Sophie Johnson	Director, Northfield Consulting	Community Sector & Deputy Chair
Anum Rehman	Youth Voice Champions Group	Community Sector
Nancy Barrett	Chief Executive, Brigantia Creative and Creative Director, Creative Scene	Creative Sector
Peter Mason	Managing Director, Mood Developments	Developer Sector
Helen Rose	Director of External Relations, Kirklees College	Education Sector
Palvinder Singh	Principal and Chief Executive, Kirklees College	Education Sector
Christine Fox	Director of Customer and Community Service, Connect Housing	Housing Sector

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of Dewsbury Town Board

To receive apologies for absence from Board Members who are unable to attend this meeting.

2: Declaration of Interests

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

3: Minutes of Previous Meeting

1 - 16

To approve the minutes of the meeting of the Board held on 16th November 2023, 25th January 2024 and 28th March 2024.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Board.

5: Public Question Time

The meeting will hear any questions from the general public.

Questions should be emailed to executive.governance@kirklees.gov.uk no later than 5:00pm Monday 13th May 2024 .

Members of the public can ask questions relating to the work of the Town Board or issues set out on this agenda.

6: Deputations/Petitions

The Board will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

7: Chairs Update

Keith Ramsay – Chair of Board

8: Terms of Reference for Dewsbury Town Board

17 - 44

To agree the Terms of Reference for Dewsbury Town Board.

Keith Ramsay – Chair of Board

9: Long-Term Plan update

45 - 50

To note the Long-Term Plan update including:

1. Community engagement
2. Property viability & Town Centre Living
3. Working groups
4. Evidence Baseline
5. Option development
6. Option refinement

Contact: David Wildman, Strategic Partnership Lead – Town Centres, Development

10: Kirklees College Campaign update

51 - 70

To note the Kirklees College Campaign update.

Helen Rose, Kirklees College.

11: Project Update

71 - 104

To note the Project Update.

Contact: Michelle Illingworth, Economic Resilience Project Officer,
Dewsbury Town Investment Plan.

12: AOB

13: Date of Next Meeting

25th July 2025.

Location: Dewsbury Town Hall

For Terms of Reference please visit

www.kirklees.gov.uk/beta/regeneration-and-development/pdf/deswbury-town-board-terms-of-reference-jan-2021.pdf

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Contact Officer: Nicola Sylvester

Dewsbury Town Deal Board

Thursday 16th November 2023

Present: Keith Ramsay (Chair)
Councillor Cathy Scott
Mark Eastwood, MP
Fara Butt
Charlie Dunn
Sue Baker
Peter Mason
Palvinder Singh
Martyn Broadest
Sophie Johnson
Anum Rehman

In attendance: Paul Burnett (Virtual)
Jane Jackson (Virtual)
Michelle Illingworth, Kirklees Council
Simon Taylor, Kirklees Council
Peter Thompson, Kirklees Council
David Shepherd, Kirklees Council
Karen Roach, Kirklees Council
Helen Jakes, Kirklees Council

Apologies: Robert Livingston
Martin Walsh
Nancy Barrett

1 Membership of Dewsbury Town Deal Board

Apologies were received from Rob Livingston, Martin Walsh and Nancy Barrett.

2 Declaration of Interests

Keith Ramsay, Martyn Broadest, Mark Eastwood, Cllr Cathy Scott, Sophie Johnson and Peter Mason declared an interest in the Arcade project.

Sue Baker declared an interest in the Creative Hub project.

Martyn Broadest declared a Pecuniary interest in the Creative Hub project.

3 Minutes of Previous Meeting

RESOLVED: That the minutes of the meeting of the Board held on 28th September 2023 be agreed as a correct record.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda item 11.

5 Public Question Time 4:05 - 4:20

Question from Gill Young

“Will the Town Board confirm that it is considering and planning actions to manage the successful outcomes of its projects for the town centre given the current considerations to permanently close Dewsbury Leisure Centre and the impact that such a major loss of local facilities will have on the town?”

The Chair of the Board responded to the question and advised that the Board seeks to represent may interests in Dewsbury, in terms of funding and influencing capital projects, it had limited remit insofar as it was set up in response to the Governments Town Deal initiative dating back to 2019/20. The Boards remit was to concentrate on delivering projects set out in the Town Investment Plan. This remit was captured in the agreed Heads of Terms between the Board, the Council and Government which was signed in Summer 2021. On this basis, the ability to deviate from the agreement was constrained, and Dewsbury Leisure Centre was a matter for Kirklees Council and not Dewsbury Town Board.

The Chair also advised that a deputation had been submitted to the Board for consideration regarding Dewsbury Leisure Centre, as the deputation had been considered at Council on 15th November 2023 it would not be considered by Dewsbury Town Board.

6 Deputations/Petitions 4:20 - 4:25

No Deputations or Petitions were received.

7 Long Term Plans for Towns - HM Government Announcement 4:25 - 4:40

The Board received an update from Simon Taylor, Head of Town Centre Programmes that explained that the Prime Minister had announced a £1.1 billion levelling up investment as part of a long-term plan for towns. Dewsbury had been identified as one of 55 towns that would benefit from a £20m endowment-style fund over the next 10 years which would be made up of 25% Resource and 75% Capital funding. Further details were to be released by Government with a view to submitting plans to them in the Summer of 2024. There were 3 key themes which Government expected plans to be submitted to identify measures that mattered most to people. These were, Safety and Security, High Streets, Heritage and Regeneration and Transport and Connectivity. Mr Taylor explained that current Town Boards could be repurposed. and capacity funding would be released to support the development of plans, including additional community engagement activities. Ongoing engagement advice would be available from the Towns Taskforce.

During discussion the Board noted that it was key to consult with local people, and setting up a task force to form the consultation would be beneficial along with a skills

Dewsbury Town Board - 16 November 2023

audit to strengthen the Board. The Board noted that Anti-Social behaviour in the Town Centre were areas that needed to be focused on for the people of Dewsbury. Dewsbury Leisure Centre concerns were raised by some Board Members. David Shepherd, Strategic Director explained that rules as set out by Government would have to be followed, and as an accountable body for the funding, Kirklees Council would need to ensure that all projects could be met, and that the £20m was £2m per year over 10 years dependent upon future government.

RESOLVED: That the update be noted.

8 **Project Update 4:40 - 5:15**

The Board received highlighted reports on all projects.

Palvinder Singh, Principal and Chief Executive of Kirklees College updated the Board on conversations that had taken place with Council officers regarding the Constructions Skills Hub. Regular updates had been provided to Mr Singh on the progress of partnership arrangements and applications received.

The Board noted that a cultural event, Song for Seasons was to take place on 12th December 2023 at Dewsbury Town Hall and Board Members had been invited. If any Board members would like to attend the event to contact Michelle Illingworth.

An invitation had gone out to all Board Members to invite three Board members to attend a workshop on sustainable transport on 28th November 2023. If any Board member would like to attend the workshop to contact Simon Taylor.

The Chair invited Helen Jakes to provide an update on communication. Helen Jakes, Senior Communications officer for Growth and Regen advised the Board that visuals around the market plans had been put up around Dewsbury Town to provide the public with a look and feel of the market and provide details of the ethos, this was to also reassure the public that market plans were taking place in the background and plans were also in place regarding trader engagement. It was noted that Kirklees Council were supporting the Arcade with communications across council platforms.

RESOLVED: That the project updates be noted.

9 **Date of Next Meeting**

24th January 2024.

10 **Exclusion of the Public**

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

11 **Project Update 5:15 – close**

The Board considered exempt information in relation to agenda item 8.

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Dewsbury Town Deal Board

Thursday 25th January 2024

Present: Keith Ramsay (Chair)
Mark Eastwood, MP
Fara Butt
Charlie Dunn
Sue Baker
Nancy Barrett
Sophie Johnson
Anum Rehman

In attendance: Paul Burnett (Virtual)
Martyn Broadest (Virtual)
Peter Mason (Virtual)
Joanne Bartholomew, Kirklees Council
Simon Taylor, Kirklees Council
Michelle Illingworth, Kirklees Council
David Wildman, Kirklees Council
Jaime Nalson, Kirklees Council
Karen Roach, Kirklees Council
Jane Jackson, Historic England

Apologies: Councillor Cathy Scott
Robert Livingston
Palvinder Singh
Martin Walsh

1 Membership of Dewsbury Town Deal Board

Apologies were received from Councillor Cathy Scott, Robert Livingston, Palvinder Singh and Martin Walsh.

2 Declaration of Interests

Keith Ramsay, Martyn Broadest, Mark Eastwood, Sophie Johnson, Fara Butt and Peter Mason declared an interest in the Arcade project.

The Chair of the Board agreed that a reminder be sent to all Board Members to update their declaration of interests prior to the meeting in March 2024.

3 Minutes of Previous Meeting

In response to a question concerning minutes/records of the exempt/private part of Board meetings, it was noted that Dewsbury Town Deal Board was required to follow Council procedure rules. Following adoption of the Long-Term Plans terms of reference, the Board will be able to understand how notes of the private section can be recorded.

RESOLVED: That the minutes of the meeting be noted.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda item 11.

5 Public Question Time

Question from Gill Young

“Given the potential for new investment, the strategic local planning considerations and the concerns of local residents in an area with a high level of deprivation, would the Town Board consider taking on the responsibility and commitment to lead a Neighbourhood Plan for the town of Dewsbury in order to ensure that overall strategies and criteria for any future investment and development are clearly identified, agreed, understood and applied”.

The Chair of the Board responded to the question and advised that the Town Board dealt with a limited geographical area which was unlikely to change. Dewsbury Town was not a parish or town council area, and the Board would need to become a qualifying body in the form of a Neighbourhood Forum to meet legal requirements. It was noted that currently the local planning authority was working on an update of the local plan, and Dewsbury Town Board would consider at their next meeting how they would engage in that process, along with inviting the planning policy team to attend a future meeting to discuss the local plan update.

6 Deputations/Petitions

No deputations or Petitions were received.

7 Project Updates

The Board received an update on the Market and Town Park project, Simon Taylor, Head of Town Centre programmes advised that agreement had taken place with Department of Levelling up, Housing and Communities (DLUHC) regarding the revised business case on the Market and Town Park and were supporting the changes. It was agreed that the Board would transfer money from the Cultural Hub project to the Arcade project, a revised business case had been submitted to DLUHC and was awaiting a final decision, although they were satisfied it was robust, a date of 2nd February was given for a final sign off. Once the decision has been made, Heritage lottery fund would then need to grant permission to start, which would not happen until they were satisfied that all other funding was in place. It was noted that the Council was running the contract process in parallel, with a conclusion in place with legal. Work would then start once the contract had been awarded.

Dewsbury Town Board - 25 January 2024

Peter Mason, Board Member advised the Board that Field House had started a strip out, with the main contract starting 18th March 2024.

Jaime Nalson, Acting Head of Culture and Tourism updated the Board on progress within the Market project, around trading engagement sessions, programme design and plans in relation to the decamp market. Two trader engagement sessions had taken place where traders had been invited to look at the vision, talk through the application process to be part of the future market and provide feedback on the design of the decamp market. Further plans to consult with traders was planned around layout and spaces. It was noted that the leases with the traders had expired in December 2023, but most traders had renewed their lease for the next two years. The applications for leases of the new market were now open to all traders to apply for a period of three weeks and would close on 4th February 2024. The application review process would commence week commencing 19th February 2024.

Mr Nalson advised that the market programme was at phase two design stage where a pre planning application was to be submitted in early March 2024, the full planning application was then to be submitted between March and May 2024. Feedback from traders had been received, with further work taking place to review the public toilets, multi-purpose space for cultural requirements, cleaning stores, pot wash area and refuge yard. A number of meetings had taken place regarding the lighting requirements in the food and beverage and event space, and the decamp market trader engagement had commenced, which allowed designs to be finalised. The key focus of the engagement was around the design, and what was wanted within the market, a real focus was on quality, ensuring the provision and offer from traders.

During discussion the Board questioned the dates around the Market project, a breakdown of dates was requested. Joanne Bartholomew, Service Director advised that dates could be provided should the planning and tender stage go to plan and would be provided at the meeting in March 2024. It was noted that the timescales proposed to spend the £11m may not be met and there were concerns that the project was not deliverable. Ms Bartholomew advised that DLUHC was aware that the money would not be spent within the timescale set for spending, but they had indicated to the Board that there would be a conversation once it was clear on the spending profile. It was noted that officers were not worried that they wouldn't be able to have a good conversation with DLUHC on profiling.

The Board raised concerns with regards to a planning application not required for the public realm, Mr Taylor advised that planning consent may not be required as it fell under the realm of permitted development. A lawful development certificate would likely be submitted to confirm that opinion.

With regards to the building revival project, the Board asked a question around the number of live projects, and the number of new housing units to be provided. Mr Taylor advised that some of the projects had been completed and plans had not been agreed on the number of units.

Board members expressed concern on the delivery of the construction skills hub around the planning application, it was noted that the project looked to be at risk.

Ms Bartholomew advised that there was no other option for the project and that the project was contingent on the planning application. Mr Taylor advised that the college and council were looking at a plan B, which would be brought to a Board meeting if feasible. The Chair of the Board agreed to consider the item at the March 2024 meeting.

The Board asked for an update on the creative culture programme to understand how the project was meeting tough original outputs around nighttime economy, footfall, and the timeline, as it seemed that the focus of the project had changed from the original timeline. A report had been circulated to the Board prior to the meeting which provided clarity on what had been delivered, how many people engaged, footfall capacity and indication on projects that had happened between January 2023 and December 2023. The report also provided a continuation of events up to July 2024. A suggestion was made that some money from the long-term plan could be used to boost further cultural type activities to increase footfall over the summer months.

RESOLVED:

- (i) That dates around the Market project be provided at the March 2024 meeting,
- (ii) That a report on the construction skills hub be considered at the March 2024 meeting.

8 Long Term Plan for Towns - HM Government

The Board received a presentation from David Wildman, Strategic Partnership Lead on the Long-Term Plan for Towns that explained that Dewsbury had been identified to receive £20million over the next 10 years and summarised the key points from the guidance and Department of Levelling Up, Housing and Communities (DLUHC) feedback, along with the overview of the 3 investment themes and timescales.

During discussion, the Board raised questions regarding the deadline of 1st April 24, and what plans were in place for community engagement. It was noted that the re-established Board had to be in place by 1st April 24 and that engagement was not required to have taken place by 1st April 2024. There would be a requirement for the Board to meet prior to the March meeting to discuss engaging a team of people to undertake the community consultation.

Mr Wildman advised the three themes of the Long-Term Plan were Safety and Security, High Streets, Heritage and Regeneration and Transport and Connectivity. Investment was expected across all themes, with safety and security being the greatest priority depending on the local priorities. A list of 'on menu' and 'off menu' interventions were provided stating that 'off menu' interventions could be included if supported by a business case. The Board noted that the list of 'on menu' interventions tended to sway towards revenue items. With the Local Authority having to make very difficult decisions on non-statutory requirements, a question was asked how that would fit with the menu of items. Ms Bartholomew advised that the funding was not to swap out the Councils revenue, an understanding of the Councils revenue spend across Dewsbury was required, and how that could be maximised alongside the Long-Term Plan investment. The Board noted that anti-social behaviour was an issue and asked if enforcement in trading standards could

be considered. Ms Bartholomew advised that enforcement could be considered and suggested that colleagues in licensing and enforcement give an overview to the Board at a future meeting to help understand what is taking place and when the investment themes have been decided how that will fit in.

Mr Wildman explained the timescales of the Board membership which needed to include a senior member of the police, along with areas of focus/key areas and the date the plan had to be submitted to Government. The Board asked if Dewsbury Town Deal Board was to morph into the Long-Term Plan, if the timescales would be met, and what the priority area for Dewsbury was, it was agreed that the priority geographical area for investment of the Town Board would be circulated to Board Members. It was noted that the Board had to ensure that the dates were met, some workshops would take place in between the formal Board Meetings.

A discussion took place regarding the consultation with the community, it was noted that the consultation should be led on themes, where members of the public could comment on the themes and put forward what was most important to them. The Board also noted that the director of external affairs at Kirklees College had been invited to speak to the Board in the March meeting about a campaign that Kirklees college wanted to undertake on how to get more young people involved in Dewsbury.

Mr Wildman explained that the government encouraged use of existing Town Deal Boards to avoid duplication and help accelerate development of the Long-Term plan, to add skills and ensure the right people were on the Board to fully reflect the priorities of the town. The Board asked a question regarding decision making of the Long-Term Plan Board, Ms Bartholomew advised that the guidance provided stated that Kirklees Council should empower the Board to become a decision-making body and would be reflected in Terms of Reference. The Chair advised that Terms of Reference would be in place before the board became a fully instituted body.

Mr Wildman explained that www.mentimeter.com would be used to help gather views from attendees, it was noted that this was for Board Members only and not officers, questions to help gather input was on:

- Board Membership
- Vision
- Priorities
- Support needed
- Engagement
- Co-design

During conversation, the Board explained that Bolton had already been through a similar experience and suggested that the Board visited Bolton.

The Chair of the Board explained that workshops would take place prior to the March 24 Board meeting.

RESOLVED:

- (i) That Mr Wildman be thanked for his presentation,
- (ii) That the priority geographical area for investment for the Town Deal Board be circulated to Board Members.
- (iii) That Licensing and enforcement colleagues provide an update at a future meeting on anti-social behaviour within Dewsbury and how the Long-Term plan themes fit in to work taking place.

9 Date of Next Meeting

Thursday 28th March 2024

Location: Dewsbury Town Hall

10 Exclusion of the Public

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

11 Project Updates

The Board considered exempt information in relation to agenda item 7.

Dewsbury Town Deal Board

Thursday 28th March 2024

Present: Keith Ramsay (Chair)
Councillor Cathy Scott
Sue Baker
Peter Mason

In attendance: Charlie Dunn (Virtual)
Palvinder Singh (Virtual)
David Shepherd, Kirklees Council
Joanne Bartholomew, Kirklees Council
Simon Taylor, Kirklees Council,
Michelle Illingworth, Kirklees Council
Helen Jakes, Kirklees Council
Debbie Swatman, Kirklees Council
Karen Roche, Kirklees Council
Jane Jackson, Historic England (Virtual)

Apologies: Mark Eastwood, MP
Paul Burnett
Fara Butt
Martin Walsh
Nancy Barrett
Martyn Broadest
Sophie Johnson
Anum Rehman

1 Membership of Dewsbury Town Deal Board

Apologies were received from Mark Eastwood, Paul Burnett, Fara Butt, Martin Walsh, Nancy Barrett, Martyn Broadest, Sophie Johnson and Anum Rehman.

The Chair advised the Board that Rob Livingstone and Martyn Broadest had resigned as Board Members and thanked them for their contribution to the Board.

2 Declaration of Interests

No interests were declared.

The Chair requested that Board members return their updated declaration of interest forms to Governance Officers as soon as possible.

3 Minutes of Previous Meeting

RESOLVED: That the minutes of the meeting 25th January 2024 be noted.

4 Admission of the Public

The Board noted the exempt information, as set out at Agenda item 13.

5 Public Question Time

No public questions were received.

6 Deputations/Petitions

No Deputations or Petitions were received.

7 Dewsbury Market/Market Public Realm

The Board received a presentation from Simon Taylor, Head of Town Centre Programmes and Karen Roche, Market Manager on Dewsbury Market and Market Public Realm.

Mr Taylor explained that the PAR process with Department of Levelling Up Housing and Community (DLUHC) had been complete with stage 2 design and costing finalised. The Market Business Plan continued to develop with ongoing trader engagement and a trader application process had been set up. Engagement had started with the Planning Team and the Highways Team were now part of the overall project.

The Board received a presentation on the following:

- Park and Outdoor Space
- Events
- Current Trader Types and Numbers
- Spatial Design
- Costs at the end of Stage 2
- Key Milestones
- Key Risks
- Engagement

During discussion, the Board questioned the running costs of the water feature in the park and the closing period to market traders. Mr Taylor advised that conversations were to take place on the cost of running the water feature, and that a decision on its inclusion would most likely be made at the next stage of design. In addition, the project team would need to review how that area of the park could be utilised. The decant market would open early 2025, with minimum disruption to market traders. It was noted that the Market would not close in a trading period, and that any communication regarding the market to be collective communication from the Board, through Kirklees Communications team.

RESOLVED: That the report be noted, and Officers thanked for their contribution.

8 Dewsbury Better Spaces (Public Realm)

The Board received a presentation from Debbie Swatman, Group Engineer – Public Realm, who provided a progress update on proposals presented to the Board in September 2023. A budget of £4m had been allocated, with three key areas being prioritised, which were (i) Town Hall Apron and Town Hall Way, (ii) Memorial Park and Long causeway, (iii) Market Place.

Ms Swatman advised the Board on the programme of works which were as follows:

- Planning application for the Bandstand – May 2024
- Traffic Regulation Order Consultation for temporary road closures - April/May 2024
- On site – Town Hall Way – June/July 2023
- Town Hall Apron, Memorial Gardens and Longcauseway –Early 2025
- Market Place – On site following the Market Decant.

During discussion, the Board was advised that from consultations on the Band Stand it was felt that the structure stopped openness with some aspects of antisocial behaviour in its current location. There was a stand base without a band stand within Crow Nest Park which was a potential suitable location.

RESOLVED: That the report be noted, and Officers thanked for their contribution.

9 Project Update

The Board received highlighted reports on all projects.

Mr Taylor advised the Board that there had been activity on the Arcade with strip out work currently being undertaken.

Mr Mason advised the Board that marketing developer tenders for Field House had now closed, with a group being chosen next month who would communicate activities and help find tenants.

Mr Singh updated the Board on Skills village. Progress reports received were very positive, and it was likely that the College would be on site at the Spring Field campus for a temporary facility.

Mr Singh advised the Board that Kirklees College had received 30 applications for construction and skills courses in September 2024, if it wasn't for the Town Deal the opportunity would not be available for the Dewsbury Community. Kirklees College were to bring a presentation to the Board on communication work the college wanted to carry out, who were to spend substantial revenue in promoting Dewsbury. Mr Taylor advised the Board that a paper on Daisy Hill had been circulated with details of properties that Kirklees Council owned.

Mr Taylor advised the Board that Peter Thompson had retired and thanked him for the work that he had undertaken. Andrew Raleigh was to replace Peter as programme manager and to take the position from April 2025.

Heritage advisor Nigel Hunston had also retired and had been replaced by another member of staff. Nigel was also thanked for the work he had undertaken.

RESOLVED: That the Project Update be noted.

10 Long Term Plan

Mr Taylor explained that a meeting had taken place with DLUHC on Monday 25th March 2024, with an update circulated to the Board. This included an introduction providing an update on progress made on the development of the Long-term plan, since the discussion at the last Board meeting on 25th January 2024.

The note was split into three sections, including:

- Governance requirements and arrangements for 1st April
- Long-term Plan development activities since the last board meeting
- Next steps to develop Long-term Plan for 1st August 2024.

As Dewsbury had an existing Town Deal Board, it was agreed that this Board would become the Town Board, in line with the December 2023 DLHUC guidance around the formation of a board.

To ensure the membership of the Board reflected the community, the Chair had engaged with Town Deal Members to confirm if they wanted to be part of the new Town Board. The Chair also sought nominations for new members and initiated contact.

Guidance from DLUHC advised that town boards should have a membership of around 15 members, the addition of new board members meant that there would be at least 20 members. The Chair had confirmed that the larger number would only be in place for a short-term whilst the plan was developed. As part of the board effectiveness review in October 2024, the size and structure of the Board would be reviewed.

The Chair of the Board confirmed that Sophie Johnson had been appointed as Deputy Chair of the Town Board.

A draft Terms of Reference had been circulated to Board Members ahead of a Long-term Plan meeting on 7th March. Comments and suggestions raised by Board Members were noted. Using the feedback and following engagement with DLUHC, the Terms of Reference had been amended and endorsed by the Chair on 22nd March 2024. During discussion, the Board raised concerns around the lack of clarity and status of the board, what powers the Board had and what decisions were retained by the Council. It was noted that the amended Terms of Reference addressed those concerns and would be brought for consideration/ratification by the new Town Board in the meeting in May 2024.

Since the Board Meeting in January 2024, a number of workshops had taken place to raise awareness, share ideas and start to develop a list of potential interventions. The sessions had helped to identify ideas and potential interventions which would

Dewsbury Town Board - 28 March 2024

need to be refined and assessed to identify areas that met priorities and were deliverable within the funding.

The Long-term Plan needed to be underpinned by an understanding of the priorities for the wider community. In the meeting on 25th January 2024, Board Members noted their support to progressing community engagement and an update on progress was provided at the meeting on 7th March 2024. Kirklees Council had contacted seven companies. Five companies had expressed an interest with deadlines for responses being Tuesday 16th April 2024.

Work was underway to establish an evidence base, by combining this evidence base with local perspectives through the engagement, local priorities and locally relevant outcomes would be able to be identified.

A detailed programme of tasks and activities to ensure the Long-term Plan was developed and submitted for 1st August was under development with the Board receiving a summary of the key next steps.

Mr Taylor also advised on the area of the board and that this would not deviate from the suggested area put forward by DLHUC. Officers also advised that it was their strong recommendation that as part of the long-term plan process investment was concentrated into the town centre to maximise impact.

Referring to the note circulated earlier to the board, Mr Taylor confirmed that all details of the new board would be passed to DLHUC to ensure compliance with the deadline set by the guidelines.

The Chair advised that other than the statutory Board Members, Members who sat on the new Town Board represented sectors and not organisations.

RESOLVED: That the update be noted.

11 Date of Next Meeting

Thursday 16th May 2024

Location: Dewsbury Town Hall

12 Exclusion of the Public

RESOLVED - That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during the consideration of the following items of business, on the grounds that they involve the likely disclosure of exempt information, as defined in Part 1 of Schedule 12A of the Act.

13 Project Updates

The Board considered exempt information in relation to agenda item 9.

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DEWSBURY TOWN BOARD TERMS OF REFERENCE

March 2024

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1. Background and Geographic area

1.1 Background

In September 2023, the Department for Levelling Up, Housing and Communities (DLUHC) announced a £1.1bn Long-Term Plan for Britain's Towns. 55 towns, including Dewsbury, will receive £20m of endowment-style funding and support to invest over the next 10 years.

Whilst the local authority remains the accountable body for funding and executing the plan there is a requirement that the Council of the Borough of Kirklees (Kirklees Council) establishes a Town Board (The Board). The Board will be responsible for developing the Long-Term Plan, working closely with local people. The membership of the Board will include an independent chair who has been invited by the local authority and who is a local community leader or local businessperson.

The Board should represent a diverse range of perspectives and needs to include the Member of Parliament, local businesses, local councillors from the authority and a senior representative from the police. The remainder of the board will be made up of other organisations for example, Further Education colleges, Integrated Care Boards, community groups and local charities. Further information can be found on the DLUHC website - <https://www.gov.uk/government/publications/our-long-term-plan-for-towns>

These Terms of Reference set out: the governance of the Board and its Members, its relationship with Kirklees Council and a clear set of roles.

1.2 Geographic area

The Geographic area for the Dewsbury Long-term Plan is the [ONS Built-up Area](#) – as attached in Appendix A. Whilst the Long-term Plan and the Board will cover the BAU geography there will be a significant focus on the town centre and the community to ensure future investment builds on and aligns with existing regeneration plans and focusses on local priorities.

2. Roles and Responsibilities

2.1 The Chair

The role of the Chair is to provide strategic leadership and direction, leading the Board to ensure it achieves its objectives, maintaining an overview of activity, and championing and supporting partnership working. Key responsibilities include:

- Upholding the Seven Principles of Public Life (the Nolan Principles, noted in Appendix B).
- Appoint a deputy chair to ensure productive working relationships.
- Effectively chairing the Board and ensuring that decisions are made by the Board in accordance with good governance principles.
- Acting as a champion for the town and providing leadership for the Town Board, ensuring it is community-led and embedded within the local area.
- Acting as an effective advocate and ambassador for Dewsbury at local, regional, and national levels, working with appropriate partner organisations and individuals.
- Instigate and oversee Board Effectiveness Reviews (See section 10).
- Ensuring that all Board members participate actively in the work of the Board, encouraging their attendance and engagement.
- Exert a casting vote in Board Decisions if circumstances so require.
- Engage with the local authority to consider further board membership appointments.

2.2 The Deputy Chair

The role reflects the responsibilities outlined for the Chair. The Deputy Chair should work closely with and support the Chair. Ideally, they should supplement Chair's skills and or beneficial networks/connections to enhance development and delivery of the Plan.

2.3 Board members

Board members have a responsibility to uphold high standards of integrity and probity. They should support the Chair and Deputy Chair in instilling the appropriate culture, values, and behaviours in Board meetings and beyond.

The Board will: continue to oversee Town Deal projects and matters; develop the Long-Term Plan; and support future project delivery related to the plan. Further details on responsibilities are provided below, however, this list is not intended to be all-inclusive.

Town Deal

- Overseeing matters and projects relating to the Town Deal programme.

Development of Long-Term Plan for Towns

- Actively participate, alongside the Council, in the development of the Long-Term Plan.
- Identify the issues and priorities to focus on for the Long-Term Plan.
- Engage with the community.
- Provide advice and support and take timely decisions.

- Set out how members and local partners will use their knowledge, powers, assets, and new funding to deliver for their communities.
- Be responsible, along with the Council, in submitting a Long-Term Plan (comprising their 10-year vision and 3 -year investment plan) no later than the 1st of August 2024.

Delivery of Long-Term Plan for Towns

- Assist in identifying opportunities for Board members to utilise specific powers to drive forward the Long-Term Plan.
- Identify opportunities to bring in additional philanthropic or private investment to support the Long-Term Plan for the town.
- Overseeing, alongside the Council, the delivery of projects set out in the Long-Term Plan.
- Providing advice and guidance to the Council to inform the development and delivery of interventions*.
- Active participation in the delivery of interventions* including leading on activities relevant to the knowledge and experience of members.
- Make decisions by consensus or voting if necessary to support delivery of interventions*.

** At the time of producing these Terms of Reference, the interventions that will be included in the Long-Term Plan are still under development, as such, these Terms will be updated following the approval of the Long-term Plan (see Section 10). However, it is expected that the Board will act in an advisory capacity on interventions led by the Council and will act as the lead and decision-maker for interventions as appropriate.*

In addition, the Board and its members will have responsibility for:

- Upholding the Seven Principles of Public Life (the Nolan Principles noted in Appendix B).
- Publishing membership and governance arrangements (including minutes of meetings and decision logs) on the lead council's website.
- Holding and attending meetings quarterly wherever possible.
- Planning ongoing opportunities for engagement with the community to ensure communities are involved.
- Appointing subcommittees, advisory groups or working parties to include existing board members and other parties that are deemed necessary to undertake a review of the work. All sub-commitments shall make regular reports on their work to the Town Board.
- Ensuring diversity in its engagement with local communities and businesses.
- Being transparent with local people throughout the programme as to how they are investing money and using their powers.
- Coordinating resources and engaging stakeholders.
- Making decisions by consensus or voting if necessary.
- Provide advice and guidance to the Council.
- Reflecting the agreed view of the Board in discussions with partners and stakeholders.
- Taking account of views of other stakeholders and being mindful of different views and requirements.

- Acting as an effective advocate and ambassador for Dewsbury at local, regional, and national levels, working with appropriate partner organisation and individuals.
- Formally represent the Board in meetings with other bodies and partner organisation.
- Signing a declaration of interest form and declaring interests.

2.4 Kirklees Council

Kirklees Council is the Accountable Body, it is their responsibility to:

- Uphold the Seven Principles of Public Life (the Nolan Principles).
- Support the Town Board in the development of the Long-Term Plan.
- Enable a delivery team, delivery arrangements and agreements.
- Ensure that decisions are made by the board in accordance with good governance principles.
- Ensure transparency requirements are met – through publication of information on their website.
- Ensure the formal approval of the Long-Term Plan by the Council's Cabinet and any subsequent approvals required to develop and implement the Plan and its projects.
- For council-led projects develop projects in detail and undertaking any necessary feasibility studies.
- Undertake any required Environmental Impact Assessments or Public Sector Equalities Duties.
- Liaise with potential private investors in identified local projects and schemes.
- Monitor and evaluate the delivery of council-led Long-Term Plan projects.
- Account for the Town's funding allocation as the accountable body.
- Ensure that relevant contracts are aligned with its own Contract Procedure Rules.

3. Membership

3.1 Board membership

The Board's membership should reflect the diversity of the town and surrounding area. The membership of the Town Boards comprises:

- An independent Chair
- A Deputy Chair
- Two Councillors
- The MP(s) representing the town.
- Local businesses and investors
- Senior representative from the police
- Other relevant local organisations

The Board can nominate a potential Board Member. The nomination will be reviewed by the Chair, the Deputy Chair and in collaboration with the Council the Chair will decide whether to endorse the nomination.

Where a person has reason to believe that the conduct of a Board Member of the Town Board has fallen short of the standards as set out in the Code of Conduct appended to this document, encapsulated in the Nolan Principles, a complaint may be made in writing to the Chair, or the Strategic Director for Growth & Regeneration at Kirklees Council.

Board Members will be required to adhere to the Council's Whistleblowing and Complaints Policies.

A Board Member and substitute shall cease to be a member of the Town Board in the following circumstances:

- If, following an investigation it is concluded that there has been a breach of the Town Board Code of Conduct as set out at Appendix B and the Council has informed the Chair and Town Board. Such Board Member removed would not be entitled to be reappointed, for the avoidance of doubt, the Board will not be involved in the decision.
- If the Board Member gives written notice to the Chair of their notice of resignation to take effect on receipt by the Chair or if later, the date stated in the notice; or if the Chair is the member resigning or there is not chair in place then notice should be given to Kirklees Council.
- If the Board Member is removed/replaced by the appointing authority/organisation/relevant nominating body or ceases to be employed by the nominating body.
- In the event of a Board Members bankruptcy, making of any arrangement or composition with their creditors, or liquidation, or in the case of an organisation, winding up, liquidation, dissolution or administration or anything analogous to any of the foregoing occurring in relation to a Board Member in any jurisdiction.
- If the Board Member is removed from membership by a majority of votes of members present at a board meeting that it is in the best interests of the board in their opinion that membership is terminated.

- Should a Board Member fail to comply with Section 5 by not submitting their Declaration of Interests, or keep their interests updated, they shall cease to be a Board Member.
- If a Board Member has failed without a reasonable excuse, accepted by the Chair in writing to attend three consecutive Board meetings in any 12-month period, the Board may by majority of votes of members present at a meeting of the Board remove the Board Member from membership.
- If a Board Member has sent a substitute (without reasonable justification/excuse, accepted by the Chair in writing) for three consecutive board meetings, the board may by a majority of votes of members present at a meeting of the Board remove the Board Member from membership.
- Except for Standards investigations, the Board shall have the power to remove a board member in circumstances set out above subject to the following procedure:
 - The Board Member has been given at least 14 clear days' notice in writing of the meeting of the Board at which the resolution will be proposed and the reasons why it will be proposed: and
 - The Board Member has been given a reasonable opportunity to make representations to the meeting in person and/or in writing. The other Board Members must consider any representations made by the Board Member and inform them of their decision following such consideration.
 - There shall be no right of appeal from a decision of the Board's decision to terminate the membership of a Board Member.

All Board Members (except for those organisations that must be a board member in accordance with Government guidance) shall serve a three-year term, starting April 2024, and retire after three years. To ensure the Board remains effective, Board Effectiveness Reviews will be undertaken throughout the life of the Long-term Plan, see Section 10 for further details.

At the end of each three-year term, Members can seek re-appointed by request to the Chair and the Council.

3.2 Substitutes

If Board Members wish to nominate a Substitute to represent them in their absence, they should nominate their proposed Substitute at the formation of the Board or at the date they are appointed (whichever is the earlier) using the "Nomination of Substitutes" form (Appendix C). Substitutes must fill in and return a Declaration of Interest form (Appendix D) before they can act as a Substitute. A Board Member can only be represented on the Board in their absence by their duly appointed Substitute. Substitute Members will undergo a shortened induction programme so that they are fully aware as to their responsibilities acting in place of the Member.

3.3 Board member conduct

All members, and substitutes of The Board shall observe the "Seven Principles of Public Life" (as detailed in the Code of Conduct attached as Appendix B to these Terms of Reference) and will be bound by the Councils own code of conduct in their work on the Board.

4. Board meetings

The Board will usually meet in public, utilising a community space or setting four times per year or as otherwise agreed by the Board. An annual schedule of meetings will be published by the Council. Virtual attendance will be permitted by the Chair in exceptional circumstances.

No decision shall be transacted at any Board meeting unless a quorum is present (see section 6).

The Council will give at least 5 clear working days' notice of all Board meetings, by publishing details on its website.

The Board will publish on the relevant website:

- A documented decision-making process outlining the voting rights of the board.
- Profiles of all board members.
- All board papers in advance of the meeting within 5 working days.
- Draft minutes of meetings following the meeting within 10 working days.
- Final minutes, once approved by the board within 10 working days.
- Any conflicts of interest reported, within the published minutes.

Each Board member shall have one vote and decisions will be by majority vote of members present made on a show of hands. In the event of an equality of votes the Chair shall have a casting vote.

Members of the public may attend formal Board Meetings except when matters are to be discussed which are commercially sensitive or confidential, in which case members of the public will be asked to leave while such matters are discussed.

Informal Board Meetings may take place from time to time. These will be private and not open to the public. Other persons and external advisers may be invited to attend all or part of any meeting as and when appropriate as observers and shall be entitled to speak at the meeting with the prior permission of the Chair but shall not be entitled to vote.

As noted in Section 2.3 and 11.3 the Town Board may appoint subcommittees, advisory groups or working parties to include existing board members and other parties that are deemed necessary to undertake a review of the work. All sub-commitments shall make regular reports on their work to the Town Board.

The Council will provide administrative and governance support to the Board.

The Board should follow lead council governance and finance arrangements when considering private reports, with the default position being that all papers are open to the public.

5. Conflicts of Interest

Any conflicts of interest should be declared to the Monitoring Officer before officially joining the board within 28 days of the request being made of the Board Member. Kirklees Council will maintain and publish a register of Board Member interests that will be reviewed annually to ensure it is up to date. Board Members should consider Declarations of Interest throughout the year and declare an interest if it arises within the 12-month period. Where a Board Member is unsure if an interest needs to be declared advice should be taken from the Monitoring Officer. A Member Declaration of Interest Form is attached as Appendix D to these Terms of Reference.

The following provisions shall apply to all Board Members should they be faced with conflicts of interest.

Should a Board Member be faced with a conflict of interest the person shall immediately declare the nature of the conflict/potential conflict and may be required under the Code of Conduct to withdraw from any business where the conflict would be relevant.

Whenever a person has an interest in a matter to be discussed at a meeting the person may not be:

- Entitled to remain present at the meeting during discussions of the matter.
- Counted in the quorum in relation to the matter.
- Entitled to vote on the matter.

The Board may, at any time, authorise a person to remain in the meeting whilst a matter in which they have or may have a conflict of interest is discussed, provided that the conflict of interest is declared and the person subject to the conflict of interest shall not be entitled to vote on the matter.

6. Quorum and Decision Making

The Board shall delegate to the Chair of the Board the authority to make urgent decisions, having consulted by way of email or other method agreed by the Board with Board members, where a Board cannot be convened in a timely manner to consider a matter. The decision shall be published as soon as practically possible once taken.

In the absence of the Chair at a formal meeting of The Board, the Deputy Chair will lead the meeting. In the absence of both the Chair and Deputy Chair the Board will vote and appoint a Chair for that meeting only. The Chair for that meeting should be from the private sector and should not be any elected person.

Kirklees Council's officers will consult the Chair from time to time on progress of works required to be undertaken on individual interventions and the Long-Term Plan. The Chair may convene an informal meeting of all or some of the Board Members to inform progress of a particular matter arising under the development of individual interventions.

The Chair may meet third parties and attend events on any matter pertaining to the Long-term Plan and individual interventions to progress activity and outcomes.

Informal meetings and engagement with third parties will be reported back to The Board.

A quorum shall be six (6) Board Members present, provided that at least one Member representing the accountable body is present.

Each member of the Board shall have one vote which may be cast on matters considered at the meeting.

The decision-making by the Board is that any decision of the Board must be a majority decision of the members present at the meeting at which the decision is made.

The Chair will have the casting vote in the event of any equality votes (this refers to whoever is present and discharging the function of Chair for the purpose of the meeting).

7. The Board's relationship with Kirklees Council

Kirklees Council will remain the accountable body for any Long-Term Plan funding that is received, and any other funding received in future in relation to the Long-Term Plan.

These Terms of Reference do not change, replace, substitute for, or amend in any way the statutory powers or duties or other responsibilities of any of the people or organisations represented on The Board.

The procurement policies of Kirklees Council will apply. Any delivery partners will be identified using the procurement policies of Kirklees Council and contracts will be entered into between Kirklees Council and the delivery partner in accordance with Kirklees Council's policies and procedures including its contract procedure rules.

Kirklees Council's Cabinet will receive regular reports on progress of activities through regular performance monitoring.

Board Members shall make themselves available from time to time to meet Kirklees Council's Cabinet and / or Portfolio Holders and to attend meetings of the Council's Overview & Scrutiny Committee if invited.

8. Communications and Reporting arrangements

Meetings of the Board shall be called by the Council's Lead Officer at the request of the Chair of the Board. The agenda and papers for meetings shall be agreed by Kirklees Council and the Chair.

Unless otherwise agreed, notice of each meeting confirming the venue, time, and date together with an agenda of the matters to be discussed at the meeting shall be forwarded to each member and any other person required to attend no later than five working days before the date of the meeting. Any supporting reports and/or papers shall be sent to each member of the Board and other attendees (as appropriate) at the same time.

The proceedings and resolutions of meetings of the Board, including the names of those present and in attendance, shall be minuted. Minutes of meetings of the Board shall be approved in draft form by the Chair. Minutes shall remain in draft until approved by the Board.

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9. Respecting confidentiality

On occasions the Board may wish to discuss matters where one or more members wish to retain confidentiality. This may include instances where the Board is to issue a press release or arrange an event. In such circumstances, and where specifically requested by one or more members of the Board, all Board members are expected to retain confidentiality in the context of the matters being considered.

Matters may require more stringent levels of confidentiality due to commercial sensitivity, allowing for ideas to be developed without being negatively influenced before external engagement and the Board may consider the requirement of using non-disclosure agreements in relation to discussions.

Any private information that is circulated must remain confidential, Board Members should not discuss or circulate information outside the perimeters of the board.

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10. Reviews

The Government may publish further guidance on the operation and function of Town Boards and these Terms of Reference must be reviewed in accordance with any such guidance. The Board may amend these terms of reference at any meeting subject to a majority vote. 14 days' notice must be given of any proposed changes.

10.1 Board Effectiveness Review

The membership of the Board and these terms of reference will be reviewed after 6 months following the submission and subsequent approval of the Long-term Plan. This will ensure the membership, roles and structure best reflect and support the interventions to be delivered.

This will involve an initial Board Effectiveness Review (BER) where the size, structure, expertise, and diversity of the Board will be considered.

Following this initial BER in October 2024, further reviews will take place as follows:

- October 2025: to review progress and effectiveness after 1 year.
- January-March 2027: to review the Board aligned with the three-year check-in point, at the end of each investment period.
- January-March 2030: to review the Board aligned with the three-year check-in point, at the end of each investment period.

The Chair may undertake this review or may decide to appoint / request an external reviewer. The reviews will be expected to consider:

- Size, structure, expertise, and diversity of the Board
- overarching culture and tone set by the board. Clarity of, and leadership given to, the purpose, direction
- quality of relationships between all board members and its relationships with stakeholders
- How the board communicates with, listens, and responds to, its organisation and other stakeholders.
- Processes for identifying, reviewing, and managing risks.
- Succession and development plans.
- Quality and timing of papers and presentations to the board.
- Quality of discussions around individual proposals and time allowed. The process the chair uses to ensure sufficient debate for major decisions or contentious issues - including how constructive challenge is encouraged.
- Effectiveness of board committees, including the Terms of Reference,
- How the board's practices, relationships and cultural norms compare with other Town Board

11. Ancillary matters

11.1 Freedom of Information

The Board and its activities will be subject to Freedom of Information requests, in addition to the Data Protection Act 2018 and the Environmental Information Regulations (various). Provision will be made via Kirklees Council's website and support will be provided by Kirklees Council to manage and respond to such requests.

11.2 Public Questions

The Public can attend formal Board Meetings as observers only except where certain parts of the agenda contain confidential, commercially sensitive, or otherwise exempt information in which case the public may be excluded from the private part of the meeting. The Public attending as observers may not participate in the discussions of the Board meeting. The Chair may exclude a member of the public to prevent misbehaviour at the meeting and in order to maintain orderly conduct. There will be (15) minutes at the start of the Board meeting agenda to respond to public questions which must be submitted in writing in advance no later than (5pm) (two) working days in advance of the meeting by email to Governance Officer at:

executive.governance@kirklees.gov.uk

11.3 Sub-groups

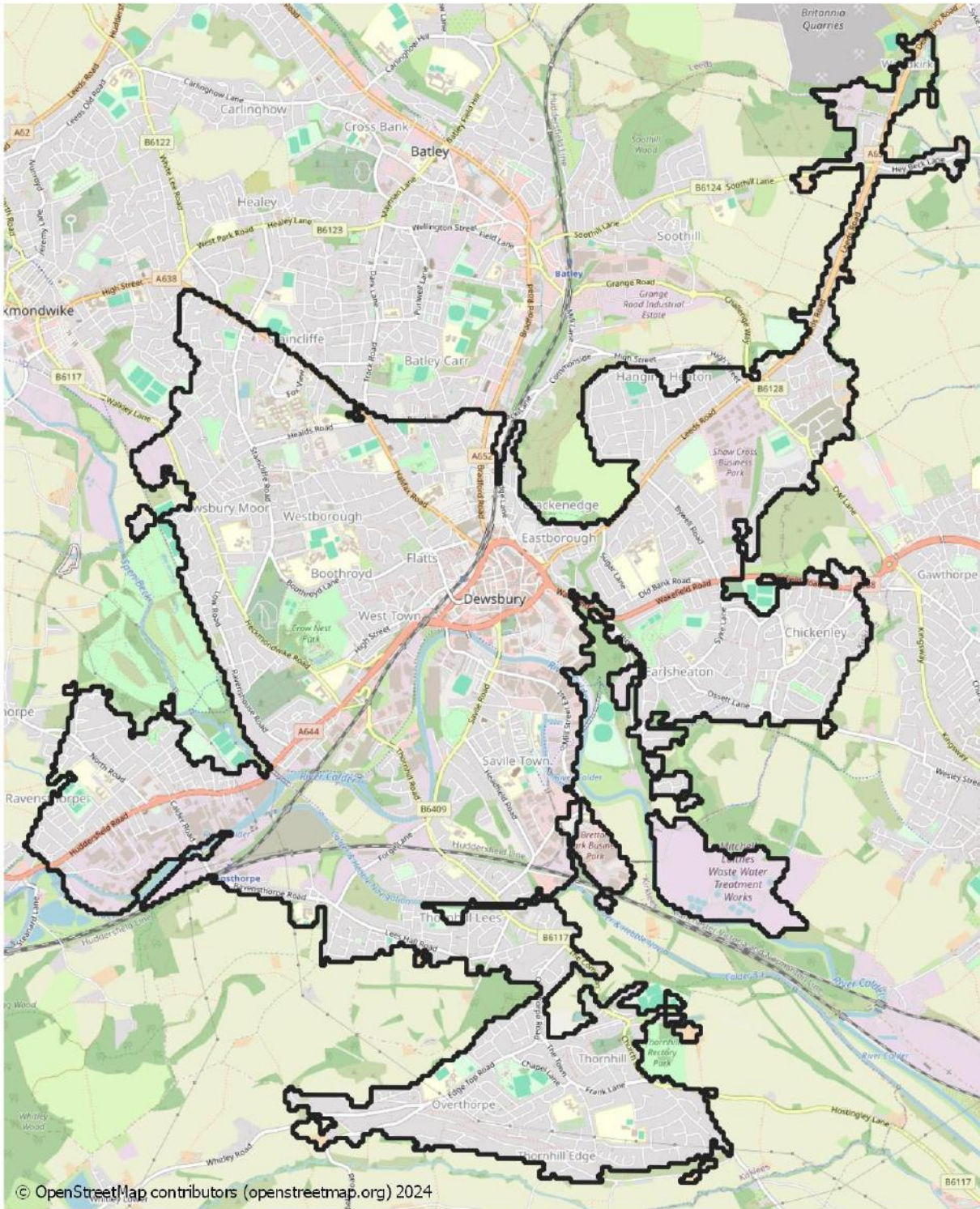
In developing and/or delivery of the Long-Term Plan, thematic sub-groups may be required, engaging people and organisations outside of the Board to support the development and delivery of the Plan.

The Board may decide to establish a sub-group and lead for each of the three thematic areas. This will allow for wider engagement outside of the Board in developing an evidence-based plan and supporting on-going development and delivery. The sub-groups will not require voting mechanisms and are advisory to the Board on specific matters.

Sub-groups will be approved by the Board and members of the sub-groups will adhere to the Code of Conduct set out in these Terms of Reference.

Once/If established, information relating to the sub-groups will be added as an addendum to the Terms of Reference.

Appendix A: Map of Geographic area



Appendix B: Town Board Code of Conduct

The Town Board has adopted this code setting out the expected behaviours required of its Board Members, acknowledging that they each have a responsibility to represent the ambition of the Long-Term Plan for Dewsbury and work constructively with Kirklees Council's Economy and Skills Service and partner organisations to develop and deliver the Long-Term Plan.

In accordance with the Long-Term Plan for Towns Guidance, when acting in a Board Member capacity, members must be committed to behaving in a manner that is consistent with the Nolan principles to achieve best outcome for our residents and maintain public confidence in the actions of the Board, namely:

SELFLESSNESS:

Holders of public office should act solely in terms of the public interest.

INTEGRITY:

Holders of public office must avoid placing themselves under any obligation to outside individuals or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or material benefits for themselves, their family or their friends. They must declare and resolve any interests and relationships.

OBJECTIVITY:

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

ACCOUNTABILITY:

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to the scrutiny necessary to ensure this.

OPENNESS:

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

HONESTY:

Holders of public office should be truthful.

LEADERSHIP:

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Conflict of Interests

Having regard to the nature of the likely interventions that will be explored as part of development of the Long-Term Plan, from time to time a conflict of interest may arise for Board Members.

A conflict of interest arises where a Board Member, a close associate, immediate family, business, organisation, or employer has an interest in a matter which is the same as, connected to or may be affected by the matter under discussion.

At a meeting, Members must declare any interest which they have in any matter to be considered at that meeting.

If the interest in the matter being discussed which a member of the public who knew of the facts would reasonably regard as so significant that it is likely to prejudice the Board Members judgement of the Board's interest in the matter, then the Board Member must declare the interest at the start of the agenda item and must not vote on the matter. However, due to the nature of information the Board Member may have relating to the topic under discussion, such as financial, viability, feasibility, and volume by way of example, the Board Member will be able to take part in the debate.

A Register of Interest will be maintained by the Monitoring Officer of the accountable body. A Member Declaration of Interest Form is attached as Appendix 2 to the Terms of Reference of The Board.

Registration of Gifts and Hospitality

Board Members must register in the Register of Members Gifts and Hospitality, held by the Council's Head of Town Centre Programmes of any gift or hospitality worth £25 or over received (or offered), in connection with their official duties as a Board Member and the source of that gift or hospitality (or offer) within 28 days of receiving it.

Acceptance by Board Members of hospitality through attendance at relevant events, conferences and other Board-related activity is acceptable where it is clear the hospitality is corporate rather than personal.

Complaints

Where a person has reason to believe that the conduct of a Board Member has fallen short of the standards set out above, encapsulated in the Nolan Principles, a complaint may be made in writing to the responsible Strategic Director.

The complaint should set out as follows:

- (i) the nature of the complaint
- (ii) details of how the Board Member acted in an official Board capacity.
- (iii) details of which Nolan Principle has been breached and why.
- () if relating to a conflict of interest, details of how the conflict has occurred and impact of that conflict.

A Director will conduct a Standards investigation in response to a complaint which sets out the details at (i) to (iv) above to determine whether there has been a breach of the Code of Conduct.

Removal of a Town Board Member from the Board

If the Director finds a breach of the Code of Conduct has taken place Kirklees Council may remove the Board Member and inform the Chair.

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Appendix C: Substitute recommendation form

SUBSTITUTE MEMBER RECOMMENDATION	
Main Board Member Name	
Organisation	
Signature	
Substitute member name	
Job Title	
Organisation	
Contact Details: Email Telephone	

Please submit completed form to received and agreed by the Chair of The Town Board

SIGNED:

Date:

Appendix D: Declaration of interest form

NOTIFICATION OF (1) DISCLOSABLE PECUNIARY INTERESTS AND (2) OTHER PERSONAL INTERESTS WHICH ARE NOT DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS OF TOWN BOARD

I, [Name]

Being a member of the Town Board do hereby give notice that I have set below in Part I of the form my disclosable pecuniary interests as defined in the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and in Part II of this form, my other personal interests which are not disclosable pecuniary interests.

Within 28 days of appointment to Town Board, a Board member must register his/her disclosable pecuniary interests in a public register by providing written notification to the Kirklees Council's Lead Officer

I understand that this notification will be placed upon a public register and published on the Town Board page of the Kirklees Council website.

I further understand that by signing this notification I am also agreeing to abide by the Town Board Code of Conduct.

Signed

Dated

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PLEASE COMPLETE THE FORMS IN PART I AND PART II BELOW FOR BOTH YOURSELF AND YOUR SPOUSE OR CIVIL PARTNER OR ANY PERSON WITH WHOM YOU ARE LIVING AS HUSBAND AND WIFE OR ANY PERSON WITH WHOM YOU ARE LIVING AS IF YOU WERE CIVIL PARTNERS.

Please use additional sheets if necessary. Any additional sheets should be marked with the number of the question to which they apply. If you have no interests relevant to a particular section, please write "None" in that section. Attached to this form is an extract from the Explanatory Notes to the Localism Act 2011 dealing with the offences which may be committed in relation to disclosable pecuniary interests.

PART I – DISCLOSABLE PECUNIARY INTERESTS

Disclosable Pecuniary Interests Disclosable Pecuniary Interests

1. Employment, office, trade, profession, or vocation

Please give details of any employment, office, trade, profession, or vocation carried on by you for profit or gain. In particular you should give a brief description of the activity and the name and address of any employer, partnership or other organisation from which you receive payments.

2. Sponsorship

Please give details of any payment or provision of any other financial benefit (other than from Kirklees Council) which has been made or provided within the last 12 months in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union or political party.

3. Contracts

Please give details of any contract which is made between you (or a body in which have a beneficial interest) and Kirklees Council -

- (a) under which goods or services are to be provided or works are to be executed; and
- (b) which has not been fully discharged

[A body in which you have a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest]

4. Land

Please give details of any beneficial interest you have in land which is within the area of Kirklees Council. For these purposes the definition of land excludes an easement, servitude, interest or right in or over land which does not carry with it a right (alone or jointly with another) to occupy the land or to receive income. In particular you should provide details of any land which you own, lease, receive rent from or for which you are the mortgagee together with sufficient information to identify the location of such land.

5. Licences

Please provide details of any licence (alone or jointly with others) to occupy land in the area of Kirklees Council for a month or longer.

6. Corporate Tenancies

Please provide details of any tenancy where (to your knowledge)-

- (a) the landlord is Kirklees Council; and
- (b) the tenant is a body in which you have a beneficial interest

[A body in which you or such a person has a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest]

7. Securities

Please provide details of any beneficial interest in securities of a body where-

- (a) that body (to your knowledge) has a place of business or land in the area of Kirklees Council; and
- (b) either-
 - (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

[For these purposes "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.]

PART II – PERSONAL INTERESTS

Please list any personal interests which are NOT disclosable pecuniary interests and briefly describe your involvement. Personal interests may be interests for which you receive no remuneration or have no beneficial interest, but which may still be seen as prejudicing your decision making.

The interests you list are a matter for your discretion, but you should have regard to your duty to act in accordance with the Seven Principles of Public Life which are contained in the Code of Conduct for members of the Town Board, namely:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

The following is a list of the type of personal interests you should consider including in this form but please note this is not a comprehensive list and is given only by way of example. Please ask the Head of Development and Master Planning if you require guidance.

(a) Membership of Trade Union

Note – if you are paid by a trade union, this is a disclosable pecuniary interest and should be disclosed in Part I of this form. Part II is for the disclosure of membership of a Trade Union only.

(b) External bodies to which you are appointed or nominated by the Council but for which you receive no remuneration
(any organisation of which you are a member or in a position of general control or management and to which you are appointed or nominated by Kirklees Council as its representative, but it is not a disclosable pecuniary interest. Note that being nominated as a director is a disclosable pecuniary interest.

(c) Interests in charities, societies, and other bodies

(any position of general control or management in any public authority or body exercising functions of a public nature; company, industrial and provident society, charity, or body directed to charitable purposes; bodies whose principal purposes include the influence of public policy including professional association) but it is not a disclosable pecuniary interest.

(d) Membership of a local organisation

(any local organisations of which you are a member, e.g., friends of “x”)

(e) Involvement in any organisation for which you do not receive remuneration, but the organisation may receive funding or support from the Council

(f) Receipt of benefits like for example, Council Tax Single Person’s Allowance

Note - You are also reminded that if you have received gifts and hospitality with a value in excess of £25 you must notify the Lead Officer in writing within 28 days of receipt.

DEWSBURY LONG-TERM PLAN UPDATE NOTE FOR TOWN BOARD MAY 2024

This note provides the Board with an update regarding the progress made on the development of the Long-term plan since the discussion at the last Board meeting on 28th March 2024.

A programme has been developed, with details and tasks identified to ensure that the requirements are planned for and appropriately resourced. As part of this programme development a number of workstreams have been identified – this note is split in six sections, reflecting the core workstreams as follows:

- Section 1.1: Workstream 1, Community Engagement & Comms
- Section 1.2: Workstream 2, Property / Town Centre Living
- Section 1.3: Workstream 3, Working Groups
- Section 1.4: Workstream 4, Evidence / Baseline
- Section 1.5: Workstream 5, Option Development
- Section 1.6: Workstream 6, Option Refinement

1.1 Community Engagement

Undertaking community engagement is a key requirement in the development of the Long-term plan to ensure it reflects local priorities. It was agreed that specialist support would be commissioned to help the Town Board and Council with this engagement and a brief was issued to a number of companies.

Received submissions were scored on multiple quality questions, including their proposed teams, experience, case studies and programme plans, as well as the competitive price. The submissions were assessed and scored by a panel including Council officers, and a Board member. They were scored individually and then an evaluation panel meeting took place to discuss the strengths and weaknesses, with a collective decision made to agree scoring. The final quality scores were then combined with the price evaluation to identify the best performing submission.

The outcome of the evaluation will be shared with companies that submitted in advance of the Board meeting and a verbal update will be provided at the Board with the intention that work commences as soon as possible.

To help raise awareness of the Long-term Plan, discussions are ongoing within the Council on planned project hoardings, with the College re: their plans and with Peter Mason re: Field House. Further details on this can be provided verbally at the Board meeting.

1.2 Property / Town Centre Living

Delivering new homes and supporting the growth and regeneration of the town through a mix of housing, commercial and community assets is a key ambition of the Council's

Blueprint. This ambition has previously been endorsed by the Town Deal Board, and has emerged as a priority in Long-term plan workshops to date.

To help realise this ambition, support the development of the Long-term Plan, and build on previous & ongoing work in Daisy Hill a brief for development viability support has been prepared. This work will aid the understanding of potential land uses and levels of financial viability within Dewsbury Town Centre to identify short-, medium-, and longer-term priorities to deliver housing and stimulate growth. This will help to identify potential capital-related investment opportunities and priorities that could be included within the Long-term Plan.

A procurement exercise will be undertaken, and it is expected the work will commence in May to ensure it provides the evidence required for the submission of the Long-term Plan. A verbal update will be provided at the Board meeting.

1.3 Working Groups.

Following the initial thematic workshops to discuss the issues and potential opportunities associated with each investment theme it has been agreed that formal working groups will be established to help shape ideas, feed back into Board, and support in shaping the long-term plan.

It was agreed that a Board member will lead each group, and be attended by Board members, Council officers and relevant stakeholders. The working groups and Board member lead for each is summarised below:

- Safety & Security – led by Jim Griffiths
- High Streets, Heritage & Regeneration – led by Sophie Johnson
- Transport & Connectivity – led by Sam Heaton
- Comms, Engagement & Events – led by Helen Rose

Council officers are currently working the relevant leads to agree dates and the format for these sessions, and a further verbal update will be provided at the Board meeting.

1.4 Evidence / Baseline.

The measures and interventions proposed in the Long-term Plan will need to reflect a data-led evidence base, as well as local perspectives. This will identify local priorities and locally relevant outcomes.

Local perspectives will be gathered through the community engagement and the working groups, and to support the evidence base an exercise has been undertaken to review available data. Some of the key findings from the baseline data review are summarised in Appendix A, as further evidence and data is identified (e.g. the outputs from Workstream 3) this will be fed in.

This baseline evidence will be used to help establish a set of aims and objectives, which will be used to assess potential options. A verbal update will be provided at the Board.

1.5 Option Development

Using the outputs of meetings and workshops to date, a 'long-list' of potential interventions for inclusion in the Long-term Plan has been consolidated.

A summary of this list, identifying the potential funding type and investment theme will be shared with members for discussion at the Board meeting.

A multi-criteria analysis of these interventions will then be undertaken to generate a medium-list for initial costing. Discussions within working groups will help to develop implementation plans for the medium list against the funding profile for 0-3, 3-6 and 6-10 years to generate different scenarios and packages.

1.6 Option Refinement

This will utilise the outputs from the other workstreams to shape and refine the interventions into a short-list of preferred options within the available funding profile. In particular, the outputs from the community engagement and financial viability work which will be used to validate and/or amend the interventions and scenarios.

During this workstream implementation plans for the preferred options will be presented to the Town Board, along with a draft of the Long-term Plan for review and comment.

Appendix A – High-level findings from Evidence base

Demographics.

- High unemployment in parts of this ward compared to other areas in Kirklees.
- One of the most deprived areas in Kirklees, including housing and poor air quality.
- Low levels of physical activity.
- Dewsbury has a diverse cultural population which needs to be considered.

Land use.

- High vacant spaces in town centre.
- Low residential use and poor-quality housing in town centre.
- Many heritage buildings, that can be challenging to develop into other uses.
- High proportion of listed properties that are in poor quality condition.

Safety & Security.

- High crime rate in the Town Centre, however the crime rate overall in Huddersfield centre is significantly higher by comparison.
- Reputation of safety, security and crime is poor – not reflective of data, indicating improvements of reputation through communications is needed.
- Traffic collision hotspot at the station, and on key routes through the town.

High Streets, Heritage & Regeneration.

- Footfall significantly decreased over the last 20 years (in line with public transport). and significant decrease and poor recovery following pandemic.
- Highest employment rate is in the retail sector in the town centre, with a lack of other uses and trades.
- Evidence demonstrating vacant outlets in the centre are increasing.
- Daisy Hill having a high proportion of empty spaces, poor quality homes and non-compliant developments.
- Rough sleeping in the town centre is a challenge.

Transport & Connectivity.

- Driving is the dominant method of transport in the area, followed by walking, significant decrease in train usage. Demand and use of free town bus unclear
- High out-commuting to Leeds, Bradford and Huddersfield, although high number of people working in the town live near-by.
- Ring road has been highlighted as one of the issues in accessing the centre.
- Car parks are underoccupied and have anti-social behaviour problems.
- Lack of safe and secure parking as well as storage for bikes.
- Transport access is lacking in attractiveness and lacking in green space.
- Non-compliant accessibility routes.
- Lack of wayfinding around the centre.

Other relevant Projects / Schemes.

- Dewsbury Market.

- Arcade.
- Daisy Hill & Field House.
- Sustainable Travel Bond Street.
- Bus Station.
- TransPennine Upgrade.
- Mass Transit
- A652 Dewes – Batley.
- Walsh Building Refurbishment.
- Public Space Protection Order.
- CCTV.

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03

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Dewsbury Town Deal Board– Status Report 16th May 2024 Dewsbury Arcade – Andy Raleigh

Project Manager Project Name Funding/ Forecast/Gp	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities	
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date		
Dewsbury Arcade		Start on site	<ol style="list-style-type: none"> Surveys undertaken to assess damage from water ingress. Pre-start meeting with contractor. Pre-commencement Planning Conditions discharged. 	Stage: Start on Site A) Planned Sign Offs:	Construction Start	7 th May - 24	Surveys undertaken to assess the deterioration of building fabric during winter from water ingress. Report outstanding.	
Andy Raleigh	Contractor start date delayed (7 th May from 15 th April) following an issue relating to access agreement responsibility. This has now been resolved. Contractor mobilisation underway.				Press Release Issued for start on site date.	7 th May 24		
					Construction Finish	May 2025		
						Arcade Opens		Aug -25
					B) Planned Engagements:			

Key Milestone Tracker 16 th May 2023		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Tender receipts		Oct 23
Contract Award	Dec 23	Feb 24
Mobilisation		March/Apr 24
Estimated Start	Jan 24	May 24
Estimated Finish	Jan 25	May 25
Project Closure		
HF decision on R2 application		16 June 23
HF Permission to start	July 23	2024
Community Share Issue	Sep 23	Oct 23
Arcade Reopens	Nov 24	Summer 25

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Dewsbury Town Deal Board – Status Report 16th May 2024 Better Spaces (Public Realm) Town Hall Env’s – Andy Raleigh

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Better Spaces (Public Realm) Town Hall Env’s	Detailed design work continues.	Completion of RIBA Stage 3 design.	<ol style="list-style-type: none"> Preliminary scheme design approved by Dewsbury Blueprint and Town Deal Boards. TRO plans reviewed and approved internally. Planning Application submitted to relocate band stand to Crow Nest Park. 	Stage: RIBA Equivalent Stage 3	Complete TRO Consultation	May-24	No new hot topics to report
				A)Planned Signs Offs:	Completed Detailed Design	Jun-24	
				B)Planned Engagements:	Estimated start	Jul-24	
	Estimated finish	Spring 25					
Andy Raleigh							
Funding Town Fund TBC KC Match TBC Total: £6.8m							

Key Milestone Tracker –16 th May 2024		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		N/A
Contract Award		N/A
Planning Application Submitted		N/A
Planning Determination		N/A
Next Consultation Start Date		
Mobilisation Start Date		
Estimated Start	June 24	July 24
Estimated Finish	TBC	Spring 2025
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board – Status Report 16th May 2024 Building Revival – Michelle Illingworth/James Blamires

Project Manager Project Name Funding/Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	Upcoming Key Milestones			Hot Topics/ Emerging Risks/ Opportunities																					
				Building/ Date Ref	Start	Finish																						
Building Revival																												
Michelle Illingworth/James Blamires	Continues to report Amber as future applications continue to be paused while new Officer undergoes transition phase into new role. 6-10 Architect Sign-off did not happen due to issues with British Gas and installation of commercial meters, sign off now expected May-24. Route to Green possible with the outcome of the Principals Unit application which is still under review. However, underspend on the project still a risk until new applications considered.	On Site & Grant Application in Progress	1. Homeworld progressing roof work to complete then Architect sign off	<table border="1"> <thead> <tr> <th>Applications On-Site</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Homeworld Phase 1</td> <td>Apr-22</td> <td>Complete Dec 23</td> </tr> <tr> <td>Homeworld Phase 2</td> <td>Feb 24</td> <td>May 24</td> </tr> <tr> <td>6-10 Westgate</td> <td>April 23</td> <td>May 24</td> </tr> <tr> <td colspan="3">Applications Completed</td> </tr> <tr> <td colspan="3">Applications Progressing</td> </tr> <tr> <td>Former Principal</td> <td>Jan 24</td> <td>May 24</td> </tr> </tbody> </table>			Applications On-Site	Start	Finish	Homeworld Phase 1	Apr-22	Complete Dec 23	Homeworld Phase 2	Feb 24	May 24	6-10 Westgate	April 23	May 24	Applications Completed			Applications Progressing			Former Principal	Jan 24	May 24	New project manager still transitioning into new role, Michelle Illingworth continuing to undertake interim arrangements.
Applications On-Site	Start	Finish																										
Homeworld Phase 1	Apr-22	Complete Dec 23																										
Homeworld Phase 2	Feb 24	May 24																										
6-10 Westgate	April 23	May 24																										
Applications Completed																												
Applications Progressing																												
Former Principal	Jan 24	May 24																										
Funding Town Fund £3.15m KC Match £1.25m Private Sector £2m target (£548k secured) Total: £6.4m Forecast: £6.4m																												

Key Milestone Tracker – 16 th May 2024		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Homeworld Phase1	April 2022 – Mar 2023	April 2022 – Dec 2023 Complete
Homeworld Phase 2	Feb 2024	May 2024
Former Principals – Application in progress	TBC	TBC
6-10 Westgate - Application on Site - completion	Apr 2023 – Mar 2024	May 2024

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Dewsbury Town Deal Board – Status Report 16th May 2024 Cultural Events – Taking a Lead

Richard Smith/Michelle Illingworth

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Cultural Events		Planning stages to ensure delivery of events for 2023/24 – on going		A) Complete: B) Planned N/A	Evaluation framework begins	November 2022 - ongoing	No hot topics to report
Richard D Smith/Michelle Illingworth	Planned Events that are still to take place 2024 –				WOVEN 2	Feb 24 - completed	
Funding Town Fund £515k Revenue KC Match £26k Other Match Sought including Arts Council £194k Total: £735k	<ul style="list-style-type: none"> Ukulele project continues to happen in Schools until July Worldwide Food Festival – June 1st – led by Dewsbury Arcade Group 			A) Complete: B) Planned: N/A	Music programme begins to appear in Dewsbury Town centre	January 2023 – July 2024 On going	

Key Milestone Tracker 16th May 2024

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		
Contract Award		
Planning Application Submitted		
Planning Determination		
Next Consultation Start Date		
Consultation Finish		
Estimated Start	2022	
Estimated Finish	2023/24	July 24
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board – Status Report 16th May 2024 Daisy Hill Neighbourhood –

Thomas Fish, Field House – Peter Mason

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Daisy Hill Neighbourhood and Field House Thomas Fish Funding Town Fund £0.84m KC Match £4.38m Total: £5.22m Forecast: £5.22m Gap: £0	Detailed scoping and planning of wider acquisition and delivery strategy ongoing, in context of Dewsbury Long Term Plan, in collaboration with Town Centres Team.	Acquisition Master Planning	1. External consultants commissioned to carry out valuation work and scope potential acquisition opportunities. Field House started on site – scaffolding and hoarding have been installed.	Stage: Acquisition Master Planning A) Planned Sign Offs:	Detailed scoping	May 24	No hot topics to note
				B) Planned Engagements:			
					Acquisitions Ongoing	Oct-25	

Key Milestone Tracker 16th May 2024

Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank

Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report – Daisy Hill		
Next Cabinet Report Field House		
Invitation to Tender – Field House		
Contract Award –Field House		
Planning Application Submitted		
Planning Determination		
Next Consultation Start Date		
Consultation Finish		
Estimated Start – Field House	March 23	Q1 2024
Estimated Finish - Field House	Q1 2024	June 25
Project Closure		
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board – Status Report 16TH May 2024 Dewsbury Market/Market Public Realm – Andy Raleigh

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Dewsbury Market inc Public Realm (Town Park)		Completion of RIBA Stage 3 design.	<ol style="list-style-type: none"> BDP Detailed Design Workshops 1 and 2 undertaken. Market Trader Applications closed and assessment underway. DOCO feedback received. Traffic Surveys commissioned to understand Highways requirements around market site. 	A) Complete: Completion of RIBA Stage 2 design.	Production of stage 3 design and associated costs estimate.	Mar- Aug 24	Stage 2 cost estimate including 'Do something' works potential to increase forecast estimate. BDP to explore potential savings/reductions within the Market & Town Park proposal with the view to bringing the project back in line with the current budget allocation.
Andy Raleigh	RAG Amber, design and cost reviews continue and the programme updated.				Procurement route to be determined	May/June 24	
Funding Town Fund £11.5m KC Match £11m Total: £22.5mm Forecast cost £22.5m Gap: £0m Figures inc past spend on Market	Trader Applications for the new market has been extended. At the time of reporting 52 applications had been received. Early warning programme at risk for planning application date as key design decisions need to be made. Route to green working to get DOCO recommendations from RSES engineer.				A) Planned sign offs:	Submission of Planning Application	
			Planned Engagements: Planning application summer 2024	Mobilisation Start/ Construction Start	25 (TBC)		

Key Milestone Tracker –16 th May 2024		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report		
Invitation to Tender		TBC
Contract Award		TBC
Planning Application Submitted		June 24
Planning Determination		Sept 24
Next Consultation Start Date		TBC
Mobilisation Start Date		TBC
Estimated Start	TBC	Early 2025
Estimated Finish	TBC	Mid 2026
Project Closure		2026
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board - Status Report 16th May 2024 Kirklees Build – Construction Skills Hub – Chris Duffill

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green	Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
				B) Consultation/ Engagement/ Planning/ TRO progress:	Name	Planned Date	
Kirklees Build Skills Hub		Detailed scheme design and delivery	1. Project manager in post and commenced scheme design 2. Discussions ongoing with College re interim solution to enable delivery of training to commence Q4 2024.	Stage: Detailed Design and Delivery A) Planned Sign Offs:	Cabinet/ College approvals	Jul-24	No hot topics to report
Chris Duffill (David Abrahams- Edley from 11/12)	Reporting Amber with resolution of planning issues in relation to the Chidswell site anticipated early 2024. Discussions underway with College re interim site solution.			B) Planned Engagements: Planning application Jan 24	Submit Planning Application (Chidswell Site)	Sep - 24	
Funding Total: £2.25m KC: £0.75m Town Fund: £1.5m Forecast: £2.25m Gap: £0					Appoint contractor (modular buildings)	Feb 25	
					Estimate Start on-site	Aug 25	

Key Milestone Tracker 16 th May 2024		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Next Cabinet Report	Apr-24	Jul -24
Commence site works (interim)		Jun 24
Complete interim site works & handover		Sep 24
Planning Application Submitted	Jan 24	Jun 24
Planning Determination	Mar 24	Sept 24
Tender & appoint contractor site works		Oct 24
Tender appointment modular buildings provider		Feb 25
Estimated Start on-site	June 24	Aug 25
Estimated Finish	Dec 24	Feb 26
Project Opens	Jun 25	TBC
Stats Diversion Date		
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Deal Board – Status Report 16TH May 2024 Sustainable Transport Modes – Armin Alisic

Project Manager Project Name Funding/ Forecast/Gap	RAG Status Exec Summary for Project Progress Commencing with RAG Rationale and Route to Green		Stage Working Towards	H/L Progress in Period	A) Officer/ Political Approvals/ Sign off for next stage: B) Consultation/ Engagement/ Planning/ TRO progress:	Upcoming Key Milestones		Hot Topics/ Emerging Risks/ Opportunities
						Name	Planned Date	
Sustainable Transport Modes			Final Design and Delivery	<ol style="list-style-type: none"> Re-issued frontager letters Re-briefed ward councillors Awaiting to publicise legal adverts (TROs) 	Stage: Final Design & Delivery			No hot topics to report
Armin Alisic	<p>About to commence a second round of TRO adverts being legally publicised. They will be “live” for a 4-week period after which we will know if there are any further public objections to our scheme. Contractor ready to commence construction in August, with a construction period scheduled to last 5 months.</p> <p>Route to green is obtaining to objections at the end of TRO process.</p>				A) Planned Sign Offs:	Construction Start	Aug 24	
Bus Case (Town Fund ONLY): £1.325m					• B)Planned Engagements: Final email to all along Wellington Street once detailed designs completed.	Construction finish	Jan-25	
					• TRO process for Wellington Street			

Key Milestone Tracker 16 th May 2024		
Please note that this Milestone Template may contain instances that are not applicable to your scheme in which case please leave the date column blank		
Key Milestone	Previous Forecast Date	Current Forecast Date
Invitation to Tender		
Contract Award		
Next Consultation Start Date		
Estimated Start	Oct 2023	Aug 2024
Estimated Finish	March 2024	Jan 2025
Project Closure		2025
Other Dates: Please use the rows below to add High Level Key Milestones that need to be added, also please insert more rows if required. As a general rule Less is More.		
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Dewsbury Town Investment Plan

Dewsbury Town Deal Monitoring Report
16th May 2024



Content

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2. Recent and Planned Progress
3. Key Milestones
4. Finance
5. Funding Received
6. High Severity Risks
7. Project Progress Risk
8. Project Outputs
9. Other Initiatives
10. Contacts
11. DLUHC Monitoring and Evaluation Reporting Timetable

1. Our Town Investment Plan Projects

Dewsbury was one of 101 places to be invited to develop proposals for a new generation of multi-million-pound Town Deals. The town was eligible for support from the £3.6 billion Towns Fund. Following agreement from Cabinet and endorsement from the Town Deal Board, A Town Investment Plan (TIP) was submitted in January 2021. On 8th June 2021 the Council received confirmation that the TIP had been accepted and the Council has been awarded £24.8m to deliver the plan.

The Town Investment Plan sets out an understanding of Dewsbury and focuses on the town's assets, opportunities and challenges as well as detailing the aligned investment and interventions. The TIP consists of 9 projects all of which were developed by Kirklees Council and put forward by the Town Deal Board. The projects represent a programme that has been designed to support the delivery of the vision for Dewsbury to be a diverse and vibrant place offering opportunities for all whilst being connected and accessible. The 9 projects are:



Dewsbury Arcade

The Arcade is a Grade 2 Listed Building. Kirklees Council will carry out development work to re-open the Arcade. The Arcade Steering Group – consisting of several local businesses - will take on the management of the building with a vision to rent out the ground floor retail units and upper floor accommodation, with an emphasis being on the creative sector.



Dewsbury Market

The Market will undergo a root and branch change and will include a complete overhaul of the physical fabric. This will include reducing the physical size of the Market with the design being developed to improve the food and drink offer and have a mix of goods, dry goods and entertainment space.

Town Park

The proposal for this project is to improve the attractiveness and functionality of the public realm offer with attention being given to the wider public realm areas around key historic buildings including the Town Hall, Arcade and Market.

Construction Skills Village - Kirklees Build

To create a multipurpose skills and education centre for the construction and built environment sectors. Proposed site is Chidswell and will be developed in partnership with Kirklees College, Kirklees Council and industry partners.

Building Revival Scheme

The project focuses on improving shopfronts to Conservation Area standards and supporting the conversion of buildings to commercial and residential space.



Fibre Capability

Project focused on the installation of fibre network into key buildings in the town centre. The project provides a new primary duct network that links the TIP projects and council buildings such as the Market and Arcade.

Daisy Hill Neighbourhood



Project will take the first steps in creating a new neighbourhood with the acquisition of land and buildings to create single development opportunities. One of the early redevelopments that will take place is Field House which is being developed through Mood Developments and will see the creation of 23 high end apartments and ground floor commercial use.



Creative Culture Programme - Cultural Events – Taking a Lead and Creative Hub

The broader cultural programme will see the Taking a Lead events programme celebrate Dewsbury's rich cultural heritage through a combined programme of activity and cultural events. Dewsbury will take a central role within Kirklees Year of Music. The project will also support projects including WOVEN and Festival of Conversations.

The Creative Hub is not being led by the Council and involves the creation of a new arts and cultural centre, creative social enterprise and production hub and year-round programme of cultural activities and events.



Sustainable Transport Modes

Walking and cycling infrastructure improvements including footway widening to Bond Street to promote pedestrian safety and will include removal of parking bays and re assignment to help facilitate.

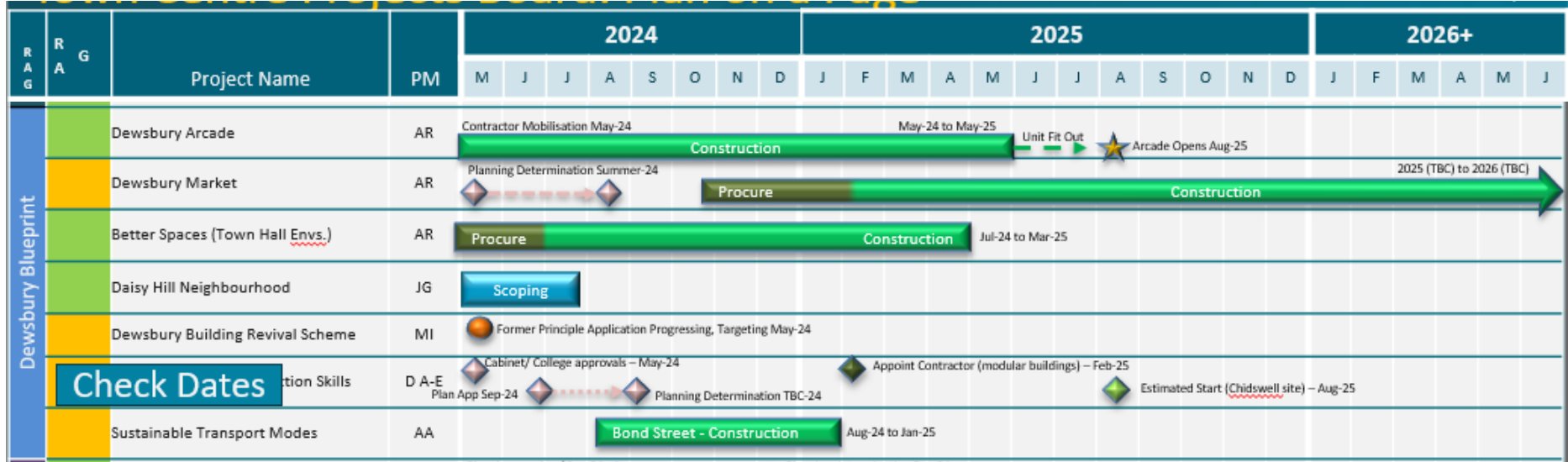
2. Recent and Planned Progress - Updating on what has been achieved against each project.

Project Name	Project Lead	Reporting period – 28 th March 2024 to 16 th May 2024	Activities planned next reporting period July 25 th 2024
The Arcade	Andy Raleigh	<ul style="list-style-type: none"> • Prestart meeting with contractors took place in April. • Mobilisation of contractors including installation of compound began 29th April. • Construction starts 7th May. • Press release issued for start on site 	<ul style="list-style-type: none"> • On going construction
Market/Market Public Realm (former Town Park)	Andy Raleigh	<ul style="list-style-type: none"> • Market Trader applications assessment underway • BDP continue to develop RIBA Stage 3 designs/ associated cost estimate. • Layout and costings for decant market ongoing. • Planning application not submitted – June 2024 • Detailed design workshops 1 and 2 undertaken with BDP. 	<ul style="list-style-type: none"> • Scope out options for F&B delivery model • Finalise layout and costings for decant market – ongoing. • Submission of planning application • Continue detailed design with BDP
Better Spaces	Andy Raleigh	<ul style="list-style-type: none"> • Preliminary scheme design was approved by Town Deal Board on the 28th of March 2024 • Approved by Dewsbury Blueprint Board March 2024 • TRO plans reviewed and approved internally. • Arboriculture survey completed. 	<ul style="list-style-type: none"> • Continuation of detailed design with BDP • Submission of planning application

Project Name	Project Lead	Reporting period – 28 th March 2024 to 16 th May 2024	Activities planned next reporting period July 25 th 2024
		<ul style="list-style-type: none"> • Planning application submitted to relocate band stand. 	
Construction Skills Village (Kirklees Build)	Chris Duffill	<ul style="list-style-type: none"> • Continued programme of site visits to other construction skills facilities • Confirmation of two-phase approach to project delivery, with initial presence at Springfield Campus (scheduled for completion Sept'24) and second phase at Chidswell during 2025/26 as planned. • Continued development of year 1 course provision by college. 	<ul style="list-style-type: none"> • Finalise Springfield scheme design and costs. • Complete Springfield works procurement. • Commence Springfield site works. • Ongoing business planning and curriculum development Preparation of reports to Cabinet/College Corporation
Building Revival Grant Scheme	Michelle Illingworth/James Blamires	<ul style="list-style-type: none"> • Homeworld – On going roof works due to finish 19th of May. • 6-10 Westgate on going, works approaching completion with sign off mid-May. • Former Principals Planning application granted March 2024. • Former Principals application still undergoing review with officers. 	<ul style="list-style-type: none"> • Ongoing discussions with Former Principals applicant
Fibre Capability	Carl Tinson	<ul style="list-style-type: none"> • Project completed 	<ul style="list-style-type: none"> • Project completed
Daisy Hill Neighbourhood/ Field House	Thomas Fish/Peter Thompson	<ul style="list-style-type: none"> • Field House - Developer continues to finalise costs with contractor and seeking discharge of planning conditions. • Work commenced on site at Field House 	

Project Name	Project Lead	Reporting period – 28 th March 2024 to 16 th May 2024	Activities planned next reporting period July 25 th 2024
Creative Culture Programme – Taking a Lead	Richard Smith/Charlie Wells	<ul style="list-style-type: none"> • WOVEN Strut 2 – Dewsbury Town Hall Feb 15th—18th 24 • Creative Health and Wellbeing Alliance Summit in collaboration with HOOT 9th February 2024 • Feb Half Term activities alongside STRUT at the Town Hall – 13th -18th Feb • Ukulele project continues to happen in Schools until July • Shared Harmonies sing and breath choir continues to March. 	<ul style="list-style-type: none"> • Bollywood Film event and Apna Bazaar at DTH – 20th April planned. • Worldwide Food Festival – 1st June led by Arcade Group.
Creative Hub	Town Board Group	<ul style="list-style-type: none"> • No further activities 	
Sustainable Transport Modes	Armin Alisic	<ul style="list-style-type: none"> • Highways and Street Scene Team considered an alternative plan. • Awaiting to publicise legal Traffic Road Order (TRO) adverts. • Contractor ready to commence works in August. 	<ul style="list-style-type: none"> • Outcome of TRO advertisement

3. Key Milestones



4. Finance - The table offers an overview of the Town Fund grant allocation/match funding and spend for each of the TIP Projects – May 2024. **Projects now merged, but financial figures to still be reported separately**

Project	Town Fund Grant allocation	Match Funding – (secured) KC	Match Funding – (secured) Other	Total Project Budget	Total spend to date	Remaining Budget
The Arcade	£1.310m £1.246m (re allocation Creative Hub)	£2.565m	£600k Getting Build Fund £4.441m National Heritage Lottery Fund £107k NHLF Other £34k	£10.303m	£1.742m	£8.56m
Market	£6.600m **	£8.400m	£0	£15m	£3.173m	£11.827m
Market Public Realm (former Town Park) includes Better Spaces Public Realm Civic space	£6.250m **	£8.130m	£0	£14.38m	£533k	£13.847m
Creative Hub (Capital & Rev)	£1.680m (£1.246m reallocated, £434k remaining)	£0	£0	£434k	£71k	£363k
Building Revival	£3.150m	£1.25m	£268k Private Sector Investment – (target £2m, subject to applications) £280k Heritage Action Zone	£4.9m	£1.187m	£3.713m
Daisy Hill Neighbourhood and Field House	£2.220m (Daisy Hill Acquisitions £839,654, Field House £1,380,346)	£4.380m	£1.5m Heritage Action Zone, £3.170m Mood Developments/Revolving Investment Fund	£11.3m	£977k	£10.323m
Sustainable Transport Modes	£1.325m	£0	£0	£1.325m	£110k	£1.215m
Construction Skills Village	£1.5m	£750K	£0	£2.25m	£23k	£2.227m
Fibre Capability	£250k	£0	£0	£250k	£250k	£0k
Cultural Events	£515k	£26K	£194K Arts Council England, Mayors Fund, Business sponsorship	£735k	£515k (Town Fund only)	£0

5. Funding Received – Total Town Deal grant received (including 5% CDEL) £13,683,980

Project	Early 5% CDEL allocation	2021/22	2022/23	2023/24	2024/25	2025/26	Total/Comments
Arcade	£250k	£237,500	£458,375	£548,625	£0	£0	£ 1,494,500 - full allocation received
Market	£743k	£705,850	£1,145,558	£0	£407,854	£0	£3,002,262 – payments still due
Market Public Realm (former Town Park) and Better Spaces (Civic Space)	£0	£0	£0	£1,382,250	£0	£0	£1,382,250 – payments still due
Creative Hub	£47k	£47,500	£0	£0	£0	£0	£94,500 – payments still due but will be assigned to the Arcade
Building Revival	£0	£0	£437k	£1,891,000	£0	£0	£2,328,000 – payments still due
Daisy Hill Neighbourhood and Field House	£0	£0	£1,425,000	£684,000	£0	£0	£2,109,000 -full allocation received
Sustainable Transport Modes	£0	£0	£0	£1,258,750	£0	£0	£1,258,750 -full allocation received
Construction Skills Village	£0	£0	£1,045,000	£0	£0	£0	£1,045,000 – payments still due
Fibre Capability	£100k	£95k	£90,250	£52,250	£0	£0	£337,500 - full allocation received
Cultural Events/Creative Hub (RDEL)	£0	£160K	£225K	£76,968	£70k	£0	£531,968 – payments still due
Business Case Development	£100k	£0	£0	£0	£0	£0	
Total	£1,240,000	£1,245,850	£4,826,183	£5,893,843	£477,854	£0	

6. High Severity Risks – Open Programme Awareness risks with a severity rating of 15 or above, 12 being noted for awareness. May 2024

UK	Pr	Pr	Pr	MP-Ref	Title	Description	Scheme	Owner	Action Update
4	5	20		MP-Ri-142	Cost and budget	There is a risk that costs will be higher than budget due to inflation, market forces, delayed implementation and unanticipated costs. Could result in reduced scope and quality of product.	Dewsbury Market	Andy Raleigh	08/03 (PD): Andy Raleigh transitioning into role, to provide update ahead of next board instance.
3	5	15		MP-Ri-143	Redesign and Planning Permission	There is a risk that redesign of the scheme will impact on the overall programme timeline and result in a new planning application being required and a delay to start and completion on site.	Dewsbury Market	Andy Raleigh	08/03 (PT): Pre-app submitted and targeting submission of full app for June-24.
3	4	12		MP-Ri-149	Cost and budget	There is a risk that the costs will be higher than the budget because of inflation, market forces, contractor availability, delayed implementation and unanticipated project costs, which could result in change in scope and quality.	Dewsbury Revival Grant Scheme	Michelle Illingworth	01/05 (MI): Checks on owners properties is ongoing. Awaiting response from applicant to confirm he wants to proceed with grant, due to last correspondence with him being 3 weeks ago.
3	4	12		MP-Ri-155	Management	There is a risk that Arcade Group is ineffective in the management of the Arcade once ease has been granted and left to the Council to manage day to day running.	Dewsbury Arcade	Andy Raleigh	08/03 (PT): Agreement to lease signed. Business plan approved. Arcade Group to demonstrate 50% let before spring 2025 (ahead of Lease granted).
3	4	12		MP-Ri-234	Regeneration Ambition Impact	There is a risk that development on Former Principle building may not take place, there has been a lack of progress by this client, the rationale for which at this stage is unknown. This will impact Kirklees Council's regeneration ambition within this area of Dewsbury adjacent to the market.	Dewsbury Revival Grant Scheme	Michelle Illingworth	01/05 (MI): Due diligence underway, establishing next steps with applicant. Last correspondence 3 weeks ago. Currently chasing so RAG now Amber. Route to Green is get applicant back on board.
3	4	12		MP-Ri-264	Project costs	There is a risk that there will be cost increases that are greater than the contingency/ client project reserve, resulting in the need to find savings or reduce scope.	Dewsbury Arcade	Andy Raleigh	08/04 (AR): Contingency and project reserve is in place, regular and effective cost control required.

7. Project Progress Risk

RAG Status: Scheme confidence factor, considering funding position, ability to achieve planned/baseline target dates, resource availability, risk and issue severity. May 2024

Project Name	Previous Reporting RAG Status	RAG Status Now		Executive Summary
Arcade	Green	Green		Funding position –Status changed to Amber due to delay on start on site.
Market	Red	Amber		Rag status changed from Red to Amber to reflect recent estimated costs and outline programme. Currently under cost/design revision
Market Public Realm (former Town Park)	Red	Amber		Rag status changed from Red to Amber to reflect recent estimated costs and outline programme. Currently under cost/design revision
Better Spaces Public Realm (Civic Space)	White	Green		Rag status continues to be green
Construction Skills Village	Green	Amber		Rag status continues to be amber
Building Revival Scheme	Green	Amber		Project delivering on spend and activities, however applications paused
Fibre Capability	Green	Green		Project completed/delivered
Daisy Hill Neighbourhood - Acquisition	Green	Green		Project delivering on spend and activities
Creative Culture Programme Taking a Lead	Green	Green		Project delivering on spend and activities/events
Creative Hub	Red	Red		Project paused – reallocation of funds to support Arcade
Sustainable Transport Modes	Amber	Amber	Amber	Rag status continues to be amber, objections received through TRO

8. Project Outputs

The Department of Levelling Up, Housing and Communities require Local Authorities to report back twice a year on Outputs. The table below shows the Project Specific Indicators Outputs for each TIP project which fall under one of more of the following categories: *Urban Regeneration, Digital Connectivity, Transport and Skills and Enterprise Infrastructure*

Project Name	Project specific Indicators – Outputs
Arcade	<ul style="list-style-type: none"> • # of derelict buildings refurbished - 1 • # of heritage buildings renovated/restored - 1 • Amount of floorspace repurposed – 1157m2.
Market	<ul style="list-style-type: none"> • # heritage buildings renovated/restored – 1 • # trees planted – 13 • Amount of new parks/greenspace/outdoor space – 1282m2 • Amount of floorspace repurposed – 3402m2
Town Park	<ul style="list-style-type: none"> • Total length of new cycle ways – 0.159km • Total length of new pedestrian paths – 0.185km • Total length of pedestrian paths improved – 0.57km • Total lengths of road converted into cycling /pedestrian ways.0.47km • # trees planted - 55 • Amount of public realm improved – 556m2 • Amount of existing parks/greenspace/outdoor improved – 1988m2 • Amount of new parks/greenspace/outdoor space – 1848m2

Construction Skills Village	<ul style="list-style-type: none"> • Amount of capacity of new or improved training or education facility – 300 people • Number of closer collaborations with employers – 1 • # of learners/students/trainees gaining certificates, graduating, or completing courses - 270 • # of learners/students/trainees enrolled at new education and training facilities - 300
Building Revival Grant Scheme	<ul style="list-style-type: none"> • # heritage buildings renovated/restored – 6 • # of derelict buildings refurbished – 1 • # residential units provided – 29 • Amount of floorspace repurposed – 2351m2
Fibre Capability	<ul style="list-style-type: none"> • # additional enterprises with broadband access of at least 30mbps – 104 • # of additional residential units with broadband access of at least 30mbps – 39
Daisy Hill Neighbourhood	<ul style="list-style-type: none"> • # of derelict buildings refurbished – 3 • # of heritage buildings renovated/restored – 3 • # residential units improved/refurbished – 5 • # of trees planted – 20 • Number of residential units with green retrofits completed – 73 • # of sites cleared – 5 • Amount of floorspace repurposed – 2686m2 • # residential units improved - 23
Creative Hub	<ul style="list-style-type: none"> • # of derelict buildings refurbished - 1 • Number of new cultural facilities - 1 • Number of public amenities/facilities created – 1 • A total of 873 sqm of vacant town centre floorspace repurposed and brought back into use.
Sustainable Transport Modes	<ul style="list-style-type: none"> • Total length of new cycle ways – 0.9km • Total length of new pedestrian paths – 0.18km • Total length of resurfaced/improved road – 0.18km

9. Other Initiatives in Dewsbury...

As well as the Town Investment Projects Dewsbury is also being supported through other project initiatives which includes:

Transforming Dewsbury Bus Station



West Yorkshire Combined Authority in partnership with Kirklees Council are embarking on a £13.9m plan to transform the station. Plans included an improved interior design, better accessibility for all bus users and upgraded public entrances and exists.

WYCA are currently seeking further feedback from the previous consultation that took place in 2021, the Your Voice survey is open from the 22nd June 2023 – 2nd August 2023 - [Transforming Dewsbury Bus Station | Your Voice \(westyorks-ca.gov.uk\)](https://www.westyorks-ca.gov.uk/your-voice)

Dewsbury Heritage Action Zone

Kirklees Council and Historic England Have been working in partnership since 2018 to deliver a Heritage Action Zone in Dewsbury. The scheme ran for 5 years and is due to finish in 2023. The aim of the scheme was to help protect Dewsbury Town Centre Conservation Area as many of the buildings remain unoccupied and are in a state of poor repair through lack of investment, maintenance, and neglect. The £2.55m that partners have committed to support the implementation of the HAZ has seen investment in buildings such as The Arcade and 63 Daisy Hill.

10. Contacts

Your Dewsbury TIP Team

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Project Leads

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Armin Alisic – Project Officer Strategy and Design - Armin.Alisic@kirklees.gov.uk

11. DLUHC Monitoring and Evaluation Reporting Timetable

Reporting period	Date submitted to DLUHC
2019/20 – 31 st March 2022	13 th June 2022
1 st April 2022 – 30 th September 2022	16 th December 2022
1 st October 2022 – 31 st March 2023	8 th June 2023
1 st April 2023 – 30 th September 2023	4 th December 2023
1 st October 2023 – 31 st March 2024	28 TH May 2024
1 st April 2024 – 30 th September 2024	TBC
1 st October 2024 – 31 st March 2025	TBC
1 ST April 2025 – 30 th September 2025	TBC
1 st October 2025 – 31 st March 2026	TBC

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